



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Monday, January 11, 2016 – 4:00 p.m.
Boardroom**

Present: Rick Petrella (Chair), Cliff Casey, Bill Chopp, Pat Daly, Dan Dignard, Tom Grice, Carol Luciani, Bonnie McKinnon, Pat Petrella, Chris N. Roehrig, Michelle Shypula, Leslie Telfer

Absent: n/a

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee approves the agenda of January 11, 2016.

Carried

3. Approval of the Minutes

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee approves the Minutes of May 27, 2015.

Carried

4. Declaration of Conflict of Interest: Nil

5. Business Arising from the Minutes: Nil

6. Staff Reports and Information Items

6.1 Goals for 2016-17 Budget

A discussion ensued regarding budget goals and how they relate to the Strategic Plan. In particular, there was discussion about the costing of projects for the upcoming Strategic Plan. Inquiries were made in relation to possible changes to the budget as they relate to the projects that are planned for next year.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

WHEREAS the Board has approved the following goals for the 2015-18 Strategic Plan:

Improving Student Achievement – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;



Catholic Faith Formation – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

Developing Safe and Inclusive Schools – When we foster positive relationships that emphasize mutual respect, understanding, and trust, we are able to improve the cohesion of our community; and

Communicating Effectively – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community which improves our ability to generate support for our system.

THAT the Budget Committee recommends that the Committee of the Whole refers the Goals of the 2015-18 Strategic Plan as the goals for the 2016-17 Budget to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

6.2 Budget Planning

Tom Grice reviewed in-year deficit budgets and the parameters that must be taken into account should a deficit be considered. Page 17 of the Budget Procedures Manual details the parameters. One parameter is that a deficit can be no greater than 1% of the Board's operating revenue in a fiscal year. Should a deficit occur, accumulated surplus from previous years must be available to cover the anticipated deficit.

Questions regarding the budget from the community at large, can be made at any time in the budget cycle through the Board's website.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of the budget procedures as outlined in the 2016-17 Budget Procedures Manual (September 1, 2016 to August 31, 2017).

Carried

6.3 Revised Budget Estimates – 2015-16

Tom Grice reviewed the report for the approval of revised budget. Attention was given to the costing for the most recent collective agreements. The new, additional expenditures associated with the most recent collective agreements are being sent to the Ministry. Staff expect to hear back from the Ministry regarding these amounts. Education Program – Other (EPO) Grants and mid-year grant announcements were noted. All staffing changes were reviewed

Questions regarding changes to the French Language Programs were introduced. Mr. Grice reviewed additional costs that will be transferred to the revised budget. Some questions arose about the Technology Enabled Learning Plan. Automation projects were reviewed for approval. Mr. Grice reviewed the revenue and expenditure statements. All major adjustments to revenues and expenditures were reviewed.



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Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends that the Committee of the Whole refers the 2015-16 Revised Budget Estimates, in the amount of \$121,135,667, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

7. Trustee Inquiries: Nil

8. Business of the In-Camera Committee

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee adjourns the meeting of January 11, 2016.

Carried